



VILLAGE BOARD MEETING
Monday, October 19, 2026 at 7:00 P.M.

Lake Hallie Municipal Building
13136 30th Avenue
Lake Hallie, WI 54729

AGENDA

- 1. Meeting called to order** according to Chapters 19.84 of the Wisconsin State Statutes.
- 2. Roll Call.**
- 3. Pledge of Allegiance.**
- 4. Approval of the October 19, 2026 Agenda as presented.**
- 5. Public Comments:** Public comments are limited to two (2) minutes and will be limited to issues that have an impact on the Village of Lake Hallie. An exception to the two (2) minute limit may be made at the discretion of the Village President.
- 6. Committee/Department Reports:**
 - A. Board Member Reports**
 - B. Police Chief/Police Commission Update**
 - C. Public Works Department Update**
 - D. Administrative Update**
- 7. New Business:**
 - A. Parks, Recreation & Tourism Commission Action Items**
 1. None.
 - B. Plan Commission Action Items**
 1. None.
 - C. Police Commission Action Items**
 1. None.
 - D. Administration/Village Operations Action Items**
 1. Discuss/Consider MS4 Stormwater Service Fees in the Amount of \$16,416.00
 2. Discuss/Consider First Aid & Safety Replenishment Quote from Cintas in the Amount of \$3,899.80
 3. Discuss/Consider Transducer for Life Station from Total Control Systems in the Amount of \$2,882.35
 4. Discuss/Consider Printer/Copier Leases for Police Department and Village Administration from One Source Imaging in the Amount of \$225.84 per month (\$80.84 for PD, \$145.00 for VH)
 5. Discuss/Consider Resignation of Public Works Operator
 6. Discuss/Consider Hiring of Public Works Office Coordinator
 7. Discuss/Consider Employee Policy Manual Update to Include Vacation Roll-over Limitations
 8. Discuss/Consider 2027 Preliminary Budget

8. Old Business:

A. None.

9. Approval of Minutes: *Minutes are unapproved & changes can be made when they are addressed during the meeting.*

A. October 5, 2026, Regular Board Meeting Minutes

B. October 7, 2026, Special Board Meeting Minutes

10. Finance:

A. Claims & Disbursements.

1. October 19, 2026, Check Register in the amount of \$61,957.91 (Manual Check #3290 – #3296/ General Fund Checks #43239– #43265)

11. Licensing:

A. Operator(s):

1. Terri L. Olson – Red Zone
2. John E. Christophersen – VSA

B. Bow Hunting License:

1. Gary Spilde – 117th Street – Next available date: 11/3/2026
2. Nicholas Schemenauer – 117th Street – Next available date: 11/3/2026
3. Dan E. Konwinski – 117th Street – second 30-day request: 11/12/26 -> 12/12/26

12. Adjournment.

Posted: October 16, 2026 at 1:20 p.m.

CC: Chippewa Valley Newspaper, Eau Claire Leader Telegram, Maverick Media, Clear Channel, WEAU, WQOW, and other interested parties.

The Village of Lake Hallie will attempt to provide reasonable special accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If special accommodations for a meeting are desired, contact the Village Clerk's Office at (715) 726-2660.

VILLAGE OF LAKE HALLIE WEBSITE IS: www.lakehallie.us

Posted by Anastasia Stueber, Village Administrator/Clerk-Treasurer



MEMORANDUM

TO: Village of Lake Hallie Board of Trustees
FROM: Chief Jesse James, Chief of Police
DATE: October 19, 2026
SUBJECT: Village of Lake Hallie Police Department Update

PURPOSE

To provide the Board with an overview of current police department priorities, operational improvements, and progress toward greater efficiency, compliance, and long-term sustainability within our police department.

POLICE DEPARTMENT UPDATE:

You all have been provided copies in SharePoint of K9 Hans September reported activity, Total Arrests-redacted, Total Incidents, Total Citations, Total Warnings, etc.

We were proud to assist Chippewa Falls PD, Chippewa County Sheriff's Office, and State Patrol for Trooper Ritger's funeral. This has helped me realize we don't have a police chaplain, and some discussions have taken place to seek one or two out for not only our staff, but our community.

Sgt. Sokup will be taking on the role by spearheading our auxiliary officers' program and the interns. Sgt. Rathke will assist me with ordinances moving forward. I have shared with him language and information regarding E-bikes. More information will be forthcoming regarding this effort.

I appreciate Doug Clary assisting me on a case here in Lake Hallie regarding taller vegetation and noxious weeds. This will continue to be a work in progress.

I was invited to speak at the CVTC Building Stronger Communities Together breakfast put on by the Eau Claire Chamber. I was able to highlight the successes we have had in my short 6 months here by having our future law enforcement intern with us and now become auxiliary officers to take them to the next level in achieving their goal in becoming a police officer. I met our next intern that morning, Isaac. Excited to get him on board.



We conducted our annual qualification shoot with our handguns and shot our rifles. This agency only did one shoot a year previously. We will be conducting one shoot per quarter.

We toured the brand new Aspirus hospital in Chippewa Falls. This facility will be able to do our blood draws, medically clear people, not having to go to Eau Claire now, and will be able to conduct SANE examinations here soon. All time-saving efforts for our officers.

I had a mandatory patrol meeting last week on Thursday. We went over several items and had our EAP Realiving here to do a presentation on what services were available, some of the staff did not know the services were available for free, and for our loved ones as well.

We had a refresher on juvenile justice issues, and crimes done by those under the age of 18 years of age. Questions were answered on how qualifies for the first time offender program, and how juvenile referrals go through their process.

Anastasia and I have been working on budget numbers and capital projects. I look forward to our discussions with this being my first budget cycle.



Lake Hallie Police Department



Jesse James, Chief of Police

Jeremiah Rathke, Sergeant

Dan Sokup, Sergeant

13138 30th Ave

Lake Hallie, Wisconsin 54729-7377

(715) 726-2666 – Fax (715) 726 2667

SEPTEMBER 2026 K-9 HANS REPORT

Sept 6th, Hans along with 2 other K9s and a citizen on horseback cleared a large, wooded area for a missing person near Wheeler in Dunn County. She was later located and found to have had a mental breakdown and was breaking into cabins nearby.

Sept 9th, Officer Bell stopped a vehicle with known drug users. K9 Hans performed an open-air sniff and did not indicate the odor of narcotics.

Sept 16th, LHPD and CHSO were dealing with a traffic stop with an uncooperative driver. K9 Hans alerted to the odor of narcotics in the vehicle. No narcotics were found; however, the passenger admitted the driver had methamphetamine and marijuana and believed he either hid it on himself or threw it out the window of the vehicle.

Sept 18th, Officer Bell stopped a vehicle with known drug users. An open-air sniff was conducted with no indication made.

Sept 21st, K9 Hans attended his monthly regional training at Downsville Elementary hosted by Dunn County Sheriff's Office. We conducted mock traffic stops and also worked on narcotics hides and people searched.

K9 Hans currently has 49 arrests since his start with LHPD.

Sgt. Sokup



Lake Hallie Police Department

Arrest Summary Report, by Date, Time, with Offenses, Bonds

Arrest Time/Date: 21:41:33 09/03/26

Booking Number: 26-002023

Inmate Name: LEDLOW, DAVID JOHN

Name Number: 7562

Birth Date: [REDACTED]

Address: 13068 42ND AV, CHIPPEWA FALLS, WI

Arrest Type: CUST

Arrested By: SEiler

Loc. of Arrest: 13068 42ND AV

Arrest Number: 000022526

Related Incident Numbers: 26LH03190

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
21:41:33 09/03/26		947.01(1)-DC	DISORDERLY CONDUCT	PEND	CCCC	M		
21:41:33 09/03/26		973.055(1)	DOMESTIC ABUSE ENHANCER	PEND	CCCC	U		

Arrest Time/Date: 12:07:19 09/04/26

Booking Number: 26-002137

Inmate Name: BANDKOWSKI, JENNIFER VIRGINIA

Name Number: 140189

Birth Date: [REDACTED]

Address: 909 5TH AV, EAU CLAIRE, WI

Arrest Type: DIVR

Arrested By: DNelson

Loc. of Arrest: 1880 113TH ST; B

Arrest Number: 000022623

Related Incident Numbers: 26LH03198

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
12:07:19 09/04/26		940.60(1)	BATTERY			M		

Arrest Time/Date: 19:40:29 09/07/26

Booking Number: 26-002039

Inmate Name: FORD, JORDAN DAVID

Name Number: 73375

Birth Date: [REDACTED]

Address: 446 W MAPLE ST, STANLEY, WI
Arrest Type: INCU
Loc. of Arrest: 130TH ST / 26TH AV
Related Incident Numbers: 26LH03254

Arrested By: JCourt
Arrest Number: 000022542

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
19:40:29 09/07/26		947.01(1)- ASSAULT SIMPLE	DISORDERLY CONDUCT	PEND	CCCC	M		
19:40:29 09/07/26		973.055(1)	DOMESTIC ABUSE ENHANCER	PEND	CCCC	U		

Arrest Time/Date: 15:02:23 09/15/26
Inmate Name: POTTS, MATTHEW DALE
Birth Date: [REDACTED]
Address: 13841 45TH AV, CHIPPEWA FALLS, WI
Arrest Type: REDA
Loc. of Arrest: 13841 45TH AV
Related Incident Numbers: 26LH03351

Booking Number: 26-002101
Name Number: 44584

Arrested By: JCourt
Arrest Number: 000022592

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
15:02:23 09/15/26		947.01(1)- ASSAULT SIMPLE	DISORDERLY CONDUCT			M		
15:02:23 09/15/26		973.055(1)	DOMESTIC ABUSE ENHANCER			U		

Arrest Time/Date: 15:02:23 09/15/26
Inmate Name: POTTS, MELISSA JEAN
Birth Date: [REDACTED]
Address: 13841 45TH AV, CHIPPEWA FALLS, WI
Arrest Type: INCU
Loc. of Arrest: 13841 45TH AV
Related Incident Numbers: 26LH03351

Booking Number: 26-002092
Name Number: 44463

Arrested By: JCourt
Arrest Number: 000022583

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
15:02:23 09/15/26		947.01(1)- ASSAULT SIMPLE	DISORDERLY CONDUCT	PEND	CCCC	M		
15:02:23 09/15/26		973.055(1)	DOMESTIC ABUSE ENHANCER	PEND	CCCC	U		

Arrest Time/Date: 09:31:47 09/16/26

Booking Number: 26-002096

Inmate Name: FINAZZO, SARA MEYER

Name Number: 43182

Birth Date: [REDACTED]

Address: 4636 LONDON RD # 306, EAU CLAIRE, WI

Arrest Type: INCU

Arrested By: NHutchinson

Loc. of Arrest: 13271 36TH AV

Arrest Number: 000022587

Related Incident Numbers: 26LH03365

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
09:31:47 09/16/26		940.60(1)	BATTERY	SIGN	CCCC	M		
09:31:47 09/16/26		943.01(1)	CRIMINAL DAMAGE TO PROPERTY	SIGN	CCCC	M		
09:31:47 09/16/26		943.14(2)	CRIMINAL TRESPASS - DWELLING	SIGN	CCCC	M		
09:31:47 09/16/26		946.49(1)(B)	FELONY BAIL JUMPING	SIGN	CCCC	F		
09:31:47 09/16/26		973.055(1)	DOMESTIC ABUSE ENHANCER	SIGN	CCCC	U		

Arrest Time/Date: 15:45:52 09/16/26

Booking Number: 26-002098

Inmate Name: POTTS, MELISSA JEAN

Name Number: 44463

Birth Date: [REDACTED]

Address: 13841 45TH AV, CHIPPEWA FALLS, WI

Arrest Type: CUST

Arrested By: NHutchinson

Loc. of Arrest: 13841 45TH AV

Arrest Number: 000022589

Related Incident Numbers: 26LH03369

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
15:45:52 09/16/26		947.01(1)- ASSAULT SIMPLE	DISORDERLY CONDUCT	PEND	CCCC	M		

<u>Bond Type</u>	<u>Required Amount</u>	<u>Optional Amount</u>	<u>Clearance Code</u>
CASH	\$500.00	\$0.00	[No exceptional clearance]

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
15:45:52 09/16/26		973.055(1)	DOMESTIC ABUSE ENHANCER	PEND	CCCC	U		

<u>Bond Type</u>	<u>Required Amount</u>	<u>Optional Amount</u>	<u>Clearance Code</u>
CASH	\$500.00	\$0.00	[No exceptional clearance]

Arrest Time/Date: 18:37:29 09/17/26

Booking Number: 26-002161

Inmate Name: SCHWISTER, BRIAN KENNETH

Name Number: 26769

Birth Date: [REDACTED]

Address: 11467 21ST AV, CHIPPEWA FALLS, WI

Arrest Type: REDA

Arrested By: DSokup

Loc. of Arrest: 11440 21ST AV

Arrest Number: 000022644

Related Incident Numbers: 26LH03376

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
18:37:29 09/17/26		947.01(1)- ASSAULT SIMPLE	DISORDERLY CONDUCT			M		
18:37:29 09/17/26		973.055(1)	DOMESTIC ABUSE ENHANCER			U		

Arrest Time/Date: 03:57:35 09/20/26

Booking Number: 26-002131

Inmate Name: DUNCAN, BRADIN WILLIAM

Name Number: 140734

Birth Date: [REDACTED]

Address: 1014 PRAIRIE CIR, MENOMONIE, WI

Arrest Type: CUST**Arrested By:** SEiler**Loc. of Arrest:** MM82 HY 29;**Arrest Number:** 000022618**Related Incident Numbers:** 26LH03418

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
03:57:35 09/20/26		346.63(1)(A)_2	OPERATE WHILE INTOXICATED - PEND 2ND OFFENSE		CCCC	M		

Arrest Time/Date: 13:46:42 09/22/26**Booking Number:** 26-002148**Inmate Name:** SUGGS, JACOB WAYNE**Name Number:** 17749**Birth Date:****Address:** 3224 MIDWAY ST, EAU CLAIRE, WI**Arrest Type:** CUST**Arrested By:** JRathke**Loc. of Arrest:** 711 N BRIDGE ST**Arrest Number:** 000022633**Related Incident Numbers:** 26LH03466

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
13:46:42 09/22/26		973.10(1)	PROBATION VIOLATION			U		

Arrest Time/Date: 18:33:49 09/23/26**Booking Number:** 26-002153**Inmate Name:** MERAZ, SERGIO JUAN**Name Number:** 140862**Birth Date:** [REDACTED]**Address:** 208 1/2 S BARSTOW ST # E, EAU CLAIRE, WI**Arrest Type:** INCU**Arrested By:** JCourt**Loc. of Arrest:** HY 53 NB RAMP / HY 29 WB; EXIT
95B**Arrest Number:** 000022638**Related Incident Numbers:** 26LH03472

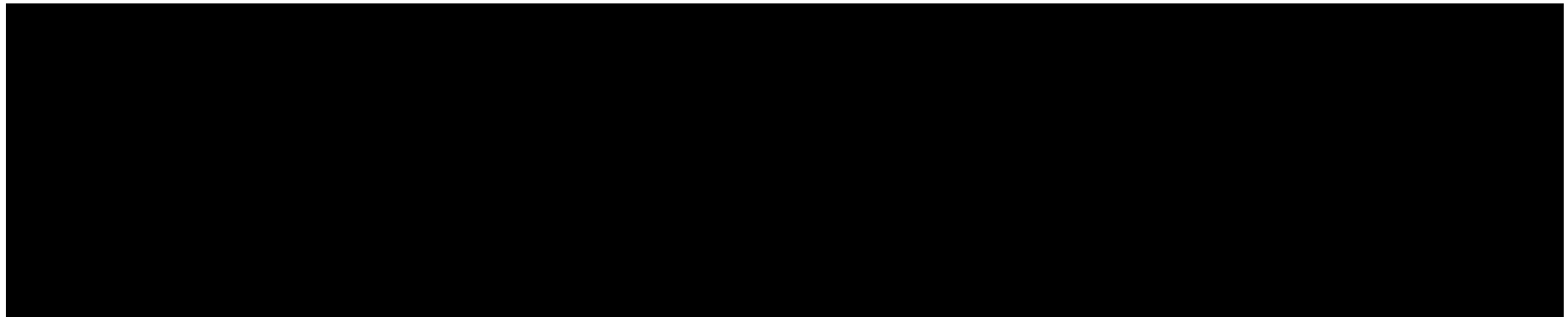
<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
18:33:49 09/23/26		346.63(1)(A)_1	OPERATE WHILE INTOXICATED - PEND 1ST OFFENSE	PEND	CCCC	T		
18:33:49 09/23/26		947.01(1)- INTIMIDATIO N	DISORDERLY CONDUCT	PEND	CCCC	M		

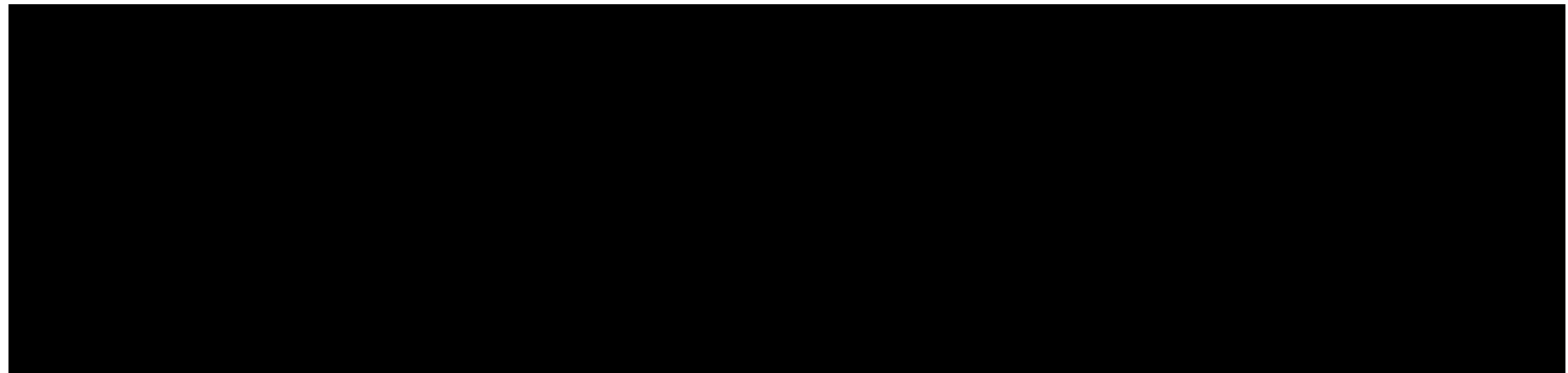
Arrest Time/Date: 00:20:36 09/24/26**Booking Number:** 26-002155**Inmate Name:** MICHELS, CHRISTOPHER SCOTT**Name Number:** 70461**Birth Date:** [REDACTED]**Address:** 104 W VINE ST, CHIPPEWA FALLS, WI**Arrest Type:** CUST**Arrested By:** TMcCaffrey**Loc. of Arrest:** HY 124 / W PARK AV**Arrest Number:** 000022640**Related Incident Numbers:** 26LH03476

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
00:20:36 09/24/26		346.63(1)(A)_1	OPERATE WHILE INTOXICATED - PEND 1ST OFFENSE	PEND	CCCC	T		

Arrest Time/Date: [REDACTED]**Inmate Name:** [REDACTED]**Birth Date:** [REDACTED]

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Arrest Time/Date: 15:40:20 09/28/26**Booking Number:** 26-002203**Inmate Name:** FELIX, BRANDON EUGENE**Name Number:** 945**Birth Date:** [REDACTED]**Address:** 1828 S HASTINGS WAY, EAU CLAIRE, WI**Arrest Type:** REDA**Arrested By:** BVecchio**Loc. of Arrest:** 2786 COMMERCIAL BLVD;
WALMART**Arrest Number:** 000022683**Related Incident Numbers:**

<u>Offense Date</u>	<u>Sentence Date</u>	<u>Statute</u>	<u>Offense Description</u>	<u>Disposition</u>	<u>Court</u>	<u>Class</u>	<u>Entry Code</u>	<u>Jud. Status</u>
15:40:20 09/28/26		943.50(1M)(B)	RETAIL THEFT - MISDEMEANOR			M		
		&(4)(A)						
15:40:20 09/28/26		946.49(1)(B)	FELONY BAIL JUMPING			F		
15:40:20 09/28/26		973.10(1)	PROBATION VIOLATION			U		

Total Arrests: 17**Report Includes:**

All arrest dates between `00:00:00 09/01/26` and `23:59:59 09/30/26`, All arresting agencies matching `LHPD`, All arresting officers, All arrest types, All arrest area codes, All judicial statuses, All name numbers, All offense codes, All statute codes, All alcohol/drug codes, All crime classifications, All law jurisdictions, All court codes, All entry codes, All non-custody bookings



Lake Hallie Police Department

Total Traffic Citation Report, by Violation

<u>Violation</u>	<u>Description</u>	<u>Total</u>
341.04(1)	NON-REGISTRATION OF VEHICLE	1
343.05(3)(a)		2
343.44(1)(B)&(2)(AR)1	OPERATE M/V WHILE REVOKED	1
343.44(1)(a)		4
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	1
346.15	DRIVING WRONG WAY ON DIVIDED HIGHWAY	2
346.37(1)(C)(1)	VIOLATE RED TRAFFIC SIGNAL	2
346.46(1)	FAIL TO STOP AT STOP SIGN	1
346.48(1)	FAIL TO STOP FOR UNLOADING SCHOOL BUS	1
346.485(1)	OWNER LIABILITY PASSING SCHOOL BUS	1
346.57(3)	DRIVING TOO FAST FOR CONDITIONS	1
346.57(5)_2	SPEED ZONES - EXCEEDING POSTED LIMITS (16-19MPH)	7
346.57(5)_3	SPEED ZONES - EXCEEDING POSTED LIMITS (20-24MPH)	4
346.57(5)_4	SPEED ZONES - EXCEEDING POSTED LIMITS (25-29MPH)	1
346.57(5)_5	SPEED ZONES - EXCEEDING POSTED LIMITS (30-34MPH)	1
346.57(5)_7	SPEED ZONES - EXCEEDING POSTED LIMITS (40-44MPH)	1
346.63(1)(A)_1	OPERATE WHILE INTOXICATED - 1ST OFFENSE	2
346.63(1)(A)_2	OPERATE WHILE INTOXICATED - 2ND OFFENSE	1
346.63(1)(B)_2	OPERATE WITH PROHIBITED ALCOHOL CONCENTRATION - 2ND OFFENSE	1
346.68	HIT AND RUN - UNATTENDED VEHICLE	3
LH5.1.04(5)A-1	ANIMALS NOT TO RUN AT LARGE-1ST OFFENSE	1
LH8.6.05-1	POSSESSION OF DRUG PARAPHERNALIA-1ST OFFENSE	1
LH8.7.08(1)(E)-1	UNDERAGE DRINKING- POSSES/CONSUME-<17 YOA-1ST (CH. 125.07(4))	2

<u>Violation</u>	<u>Description</u>	<u>Total</u>
LH8.7.08(1)(E)-4	UNDERAGE DRINKING- POSSESS/CONSUME 17-20YOA-1ST (CH. 125.07)	1

Report Totals	43
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Report Includes:

All dates of issue between `00:00:00 09/01/26` and `23:59:59 09/30/26`, All agencies matching `LHPD`, All issuing officers, All areas, All courts, All offense codes, All dispositions, All citation/warning types



Lake Hallie Police Department

Law Total Incident Report, by Agency, Nature

Agency: Lake Hallie Police Dept

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Call Investigate	15
Alarm - Business	3
Animal Bite	1
Animal in Custody or At Large	11
Animal - Nuisance	1
Assault	1
Police Assist EMS	6
Police Assist Fire	7
Assist Law Enforcement	18
Background Check	1
Burglary	1
Check Building	2
Check Person	27
Check Vehicle	10
Out on unkwn situation	1
Child Abuse or Neglect	3
Civil Stand By	3
Complaint Misc	1
Municipal-Ordinance Violation	8
Complaint Noise	3
Crash - Hit and Run	6
Crash - Animal	3
Crash - Vehicle No PI	12
Crash - Vehicle With PI	2
Criminal Damage - Vandalism	3
Death	1
Disturbance Disorderly Conduct	2
Domestic Disturbance	10
Drug Incident - Investigation	3
Transport from Hospital	6
Firearm	1
Fraudulent Activities	6
Information report	1
Juvenile Runaway	1
Underage drinking	1
Juvenile related cases	11
Mental Health	4
Found Property	2
Missing Property	1
Restraining Order Violation	1
Sex Offense	1
SORP Registration	1
Theft	4

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Complaint	14
Traffic Hazard	6
Operating While Intoxicated	3
Traffic - School Bus Violation	2
Traffic Stop	143
Trespassing	1
Assist Vehicle	25
Vehicle Parking complaint	3
Warrant Arrest	1
Total Incidents for This Agency	404

Total reported: 404

Report Includes:

All dates between `00:00:00 09/01/26` and `23:59:59 09/30/26`, All agencies matching `LHPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Lake Hallie Police Department

Total Traffic Warning Report, by Violation

<u>Violation</u>	<u>Description</u>	<u>Total</u>
	[No code entered]	1
172.01	ALLOW ANIMAL TO RUN AT LARGE	1
341.04(1)	NON-REGISTRATION OF VEHICLE	2
TR305.32(4)(b)2		1
TR305.32(5)(b)		1
TR305.34(6)(c)		1

Report Totals: 7

Report Includes:

All dates between `00:00:00 09/01/26` and `23:59:59 09/30/26`, All agencies matching `LHPD`, All issuing officers, All areas, All violations

Public Works Update

October 19, 2026

Water Update

- Total Control was here and installed our new Scada Computer
- Cady Aqua store has postponed work on Tower 2 to October 27.
- Municipal Building, Ball Fields, Soccer Fields, and Pickel Ball Fields are all winterized for the season.
- Aaron has taken over the hydrant numbering verification with Garretts leaving.

Roads Update

- Jans and Aaron did an amazing job with the ditch restoration on 90th Ave hill.
- The week of October 26 we will start mixing sand and salt.
- This week we're going to outfit our equipment for winter operations.
- Jans mowed the retention ponds on Commercial BLVD with the skid steer and mower.
- We are working with Hayworth Fence to get the recycling gate working.



MEMORANDUM

TO: Village of Lake Hallie Board of Trustees
FROM: Anastasia Stueber, Village Administrator/Clerk-Treasurer
DATE: October 19, 2026
SUBJECT: October 19, 2026 Administrative Update

PURPOSE

To provide the Board with an executive overview of current administrative priorities, operational improvements, and progress toward greater efficiency, compliance, and long-term sustainability across Village functions.

ADMINISTRATIVE UPDATE

Collective Bargaining Agreement

The Village and the Police Union have reached a tentative agreement on the 2027–2029 Collective Bargaining Agreement, with salary adjustments for 2029 to be negotiated in 2028.

This represents an important step forward in providing stability for the department while allowing the Village to plan for future personnel expenditures. Administration will incorporate the agreed-upon provisions into the 2027 budget projections and coordinate the remaining steps necessary to finalize the agreement.

2027 Budget Development

Development of the 2027 operating and capital budgets is underway, with continued analysis of departmental requests, personnel expenses, employee benefits, debt obligations, and anticipated revenues.

The Board of Review is scheduled for October 28, and I am hopeful that following its completion, we will have the information necessary to further refine the Village's assessed valuation, projected mill rate, and final budget figures.

Updated health insurance costs, employee benefit elections, and collective bargaining provisions will also be incorporated into the budget as those figures are finalized.

November General Election

The Administrative Office has been exceptionally busy processing absentee ballot requests, preparing election materials, coordinating election inspectors, and assisting residents ahead of the November 3 General Election.



In-person absentee voting begins tomorrow, October 20, and continues through October 29. With increased election activity occurring alongside budget development and other operational priorities, staff have been working diligently to ensure a well-organized and compliant election.

Utility Billing, Financial Controls & Staff Recognition

I would like to recognize Joy Thompson, who has stepped up significantly in supporting several functions throughout the Administrative Office.

Joy has been actively auditing utility accounts, identifying discrepancies, and collaborating with Sam Bautch and the Public Works team to determine appropriate corrective actions. More importantly, these efforts have focused on identifying the underlying causes of issues and establishing preventative measures to avoid similar problems moving forward.

We are coordinating a meeting with the Public Service Commission (PSC) to determine the appropriate process for making utility billing adjustments, particularly those involving prior years. This guidance will be important as we continue reconciling accounts and strengthening our internal controls.

The addition of the Public Works Office Coordinator will be instrumental in improving utility operations. Having this individual receive training directly from Badger Meter and Caselle will allow us to establish consistent procedures for meter management, utility billing, account reconciliation, and communication between departments.

These improvements will also help free up Public Works leadership to focus on larger infrastructure projects while ensuring the administrative side of utility operations receives the attention it requires.

Caselle Project & Financial Reconciliation

Work continues on the Caselle financial cleanup project following our September 30 kickoff meeting. The primary focus remains addressing historical accounting discrepancies, improving financial reporting accuracy, and establishing reliable processes moving forward.

The additional checks and balances implemented within Accounts Payable and Accounts Receivable are already helping staff identify issues earlier and improve consistency.

Caselle representatives are scheduled to provide a project status presentation at the November 2 Board meeting, including progress on the historical financial records and anticipated next steps.

Employee Benefits & Open Enrollment

The 2027 employee benefits open enrollment period remains underway through October 30. Administration continues monitoring employee elections, particularly as significant premium increases have prompted some employees to reevaluate coverage or consider the Village's health insurance buyout. Final enrollment information will be incorporated into the November budget discussions to provide a more accurate projection of the Village's 2027 benefit expenditures.



Looking Ahead

Several significant priorities will continue through the remainder of October and into November:

- **October 20–29 | In-Person Absentee Voting:** Administer early voting and complete preparations for the November 3 General Election.
- **October 28 | Board of Review:** Complete the assessment review process and continue refining the 2027 budget and projected mill rate.
- **October 30 | Benefits Open Enrollment:** Finalize employee elections and associated 2027 budget impacts.
- **November 2 | Caselle Project Update:** Receive a progress report on financial cleanup efforts and next steps.
- **November 3 | General Election:** Coordinate election operations, staffing, and required reporting.
- **Public Works Office Coordinator:** Advance onboarding and coordinate Badger Meter and Caselle training to strengthen utility operations.
- **Policies & Ordinances:** Continue reviewing and modernizing Village policies and ordinances, particularly those governing boards and commissions.
- **Capital Planning:** Continue coordinating major infrastructure priorities, including the water tower refurbishment and Well No. 6 project.

While the Administrative Office continues to manage several significant initiatives simultaneously, I am encouraged by the collaboration taking place between departments and the progress being made toward improving our processes.

Our focus remains on strengthening accountability, improving financial accuracy, supporting our employees, and building sustainable systems that better serve the Village and its residents.

MS4 Stormwater Meeting
Thursday, May 7, 2026, 9:00am
Anson Town Hall
13836 County Hwy S So.
Jim Falls, WI 54748

1. Chuck Hebert called meeting to order at 9:04 AM. Roll call:

Members Present:

Chuck Hebert, Chair, Town of Eagle Point
David Staber, Chair, Town of Lafayette
Gary Lazarz, Chair, Town of Anson
Jen Jensen, Clerk, Town of Anson
Trenton Shutter, Project Engineer, Chippewa County LCFM
Ketty Clow, Environmental Engineer, Chippewa County LCFM

Members Absent:

Gary Spilde, President, Village of Lake Hallie

2. Review Minutes from previous meeting.
Motion by David Staber and seconded by Chuck Hebert to approve minutes, motion carried.
3. Proposed Plan Review Fees
2027 Draft Fee Schedule reviewed & discussed. The base fees are \$1,000. The fee structure is being modified based on land disturbance & impervious square feet. This will mainly affect Commercial/Industrial/Institution developments. The Fee Schedule will be presented to the County in June, then adopted by the municipalities. Motion to support the fee schedule by Dave Stabler, seconded by Gary Lazarz, motion carried.
4. 2027 MS4 Municipal Service Fees

Anson	\$5,184
Lafayette	\$14,256
Eagle Point	\$7,344
Lake Hallie	\$16,416

← NEXT AGENDA
5. Public Education
The County is going to hold a rain barrel event soon (hopefully). Seed packets for rain gardens were discussed. The packets cover 10 square feet & come with an information sheet. All are in favor of providing them to residents. Carbon biochar "dock socks" were discussed. The project was led by LWIPA & will be utilized this year.
6. Future Agenda Items:
Post construction review
Plan Reviews
7. Next Meeting: Town of Lafayette, Thursday, September 17, 2026, 9:00 AM.

Motion by Dave Stabler to adjourn the meeting at 9:48 AM, seconded by Gary Lazarz. Motion carried.

Minutes submitted by Jen Jensen, Clerk, Town of Anson

LIFE-SAVING TECHNOLOGY

Every year, **350,000 Americans** suffer an out-of-hospital SCA event.*

Discover how Cintas AED Service can help you be prepared to respond to a sudden cardiac arrest.



For service, call 1-877-873-2515



*American Heart Association. (n.d.). ECC Digital Digest. Cpr.Heart.Org. Retrieved June 16, 2022, from <https://cpr.heart.org/en/resuscitation-science/ecc-digital-digest>

CINTAS
READY FOR THE WORKDAY™

Seconds matter when a heart goes into sudden cardiac arrest.

Is your business prepared and **Ready™** to respond?

A prompt response can be the difference between life and death. Start by equipping your business with industry-leading AED technology and professional onsite training and service.



Choose from leading manufacturers, with advanced life-saving technology:



ZOLL AED 3®

Real CPR Help® and large color LCD screen provide better support for layperson rescuers.

- Real CPR Help® prompts show and tell rescuers when they are performing quality CPR
- Enhanced bar gauge lets rescuers see in real-time if their compressions are deep enough
- CPR Uni-padz™ allows for adult or pediatric rescue with the push of a button



ZOLL® AED Plus

Get real-time CPR feedback with the ZOLL® AED Plus.

- Real CPR Help® has been clinically shown to more than double survival rates of SCA victims*
- Synchronized 5 year pad and battery life to help ensure device readiness
- One-piece CPR-D-Padz® help reduce the error in pad placement



ReviveR® View

Get unmatched ease of use with the ReviveR® View AED.

- Video and text display allows real time coaching, even in noisy environments
- Two button operating system for ease of use
- Pre-connected pads with color and visual diagrams helps reduce time to shock
- Charging time of 4 seconds helps reduce time to shock



ReviveR®

The ReviveR® is designed to be lightweight but powerful and easy to use.

- Voice-guided prompts help the responder step-by-step
- Visual display of progress using lights
- Built-in metronome produces a steady beat during CPR
- Daily self-test to ensure functionality

The AED Service Agreement

Setup in 3 easy steps:

1 PLANNING

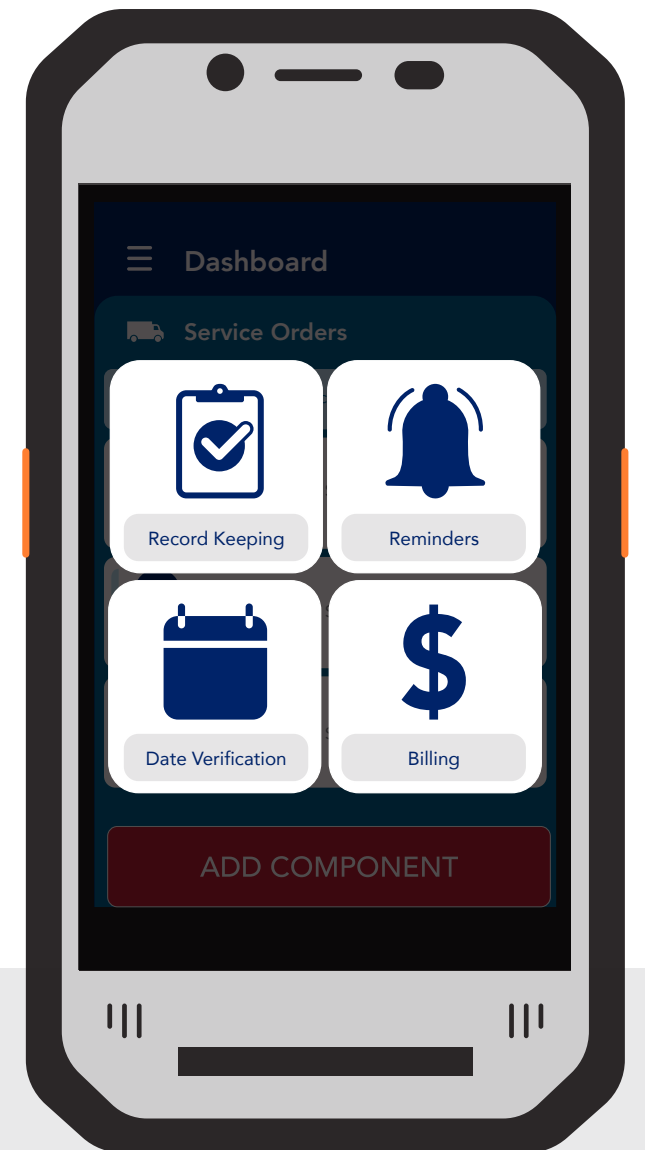
- You determine the type, location and number of AEDs needed for your business

2 IMPLEMENTATION

- Your AEDs and accessories you select are professionally installed

3 SUPPORT

- Pad and battery replacement
- Software upgrades
- Ongoing LifeREADY 360™ support for medical direction, tracking, registration with EMS and post-event guidance



Your dedicated Cintas professional will perform inspections of pad and battery expiration dates

DISCLAIMER: Customer must obtain a prescription for the AED Device(s) and the AED Device(s) must be subject to medical oversight. Cintas is not a health-care provider and does not issue the prescription, provide medical oversight, or provide other related health-care or medical services. Rather, when executing a Service Agreement, Customer receives access to a third-party, at no additional cost to Customer, who provides a prescription for the AED Device(s), provides medical oversight, registers the AED Device(s) with local EMS, and provides Customer access to the third-party's on-line software portal.



Cintas certifies more than 300,000 individuals in AHA Heartsaver First Aid, CPR/AED Training each year. Ask your dedicated service professional about your training options today.



Program Management

When implementing an AED program*, businesses might consider:



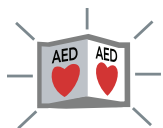
Pinpointing places where people tend to be close together



Using a two-minute response time as a guideline



Identifying possible obstacles to AEDs



Making sure the AED is easily visible and accessible



Ensuring your AED is inspected on a regular basis



Updating emergency response plans and training your staff

* Newman, Christenson, Eisenberg. Community CPR-AED Programs. Retrieved from <http://www.sca-aware.org/community-cpr-aed-programs>

* Cintas expressly disclaims any responsibility or obligation to provide any risk or hazard analysis of any kind or type, including (but not limited to) recommendations regarding the type, number, or placement of AEDs at Customer's facility. Customer is solely responsible for choosing the type and number of AEDs needed and the placement of those AEDs within its facility(ies) and for notifying Cintas of any faults, alarms, or indications that the AED is not functioning properly in between Cintas's periodic service visits.

cintas.com | 877.973.2811

UNIFORMS | FACILITY SERVICES | FIRST AID & SAFETY | FIRE PROTECTION

FAS-AED-LST r.06/22

CINTAS
READY FOR THE WORKDAY®

Cintas First Aid and Safety Walkthrough Results and Quoting

From Luoma, Jace <LuomaJ@cintas.com>

Date Wed 2026-10-07 2:15 PM

To Anastasia Stueber <astueber@lakehallie.us>

 3 attachments (5 MB)

Village of Lake Hallie- Quote.pdf; AED Brochure - Life Saving Technology.pdf; SDS Emergency Eyewash Equipment.pdf;

Caution: External (luomaj@cintas.com)

First-Time Sender [Details](#)



[Safe](#) [Spam](#) [Phish](#) [More...](#)

Anastasia, thank you for setting up the walk through of your sites. Below you will find the findings of the buildings we walked through along with some pricing below and a quote for everything under the Omnia Purchasing Cooperative National Account. I have an email out for the sharps containers and will report back what I figure out. I'm trying to stay with the same type you have now!

1. Shop

- First aid cabinet really expired- Needs updating
- Eyewash station, not hands free- Needs updating
- Checking on anti combustion container still
- Truck kits need updating for fleet vehicles- Total of 13

2. Water Building

- First aid cabinet expired- needs updating
- No eyewash station- needs to have one

3. Recycling Building

- First aid cabinet very old- Needs update

4. Well Houses

- Change eyewash station checks to weekly and good to go.

5. Cluster Building

- No needs for this building

6. Municipal Building

1. Police area

- First aid cabinet needs updating
- No eyewash in garage area where chemical call for it

2. Fire Station area

- No first aid to be found- recommend one in kitchen area
- No eyewash in bays, need one in washbay side

3. Main Building

- First aid in breakroom needs updating
- Stryker Heartsine 350P AED has expired pads from 2019 with note acknowledging that it had been beeping. AED is also on recall- Recommend changing unit to a Zoll 3 (best

unit for public spaces) unit with regular scheduled maintenance. AED is old enough where it is due for replacement to begin with.

- Would also highly encourage an aed in the gym area.

-
-
Cintas First Aid Cabinet Fully Stocked is \$386.10 for basic cabinet or \$458.10 for premium.

We would then come out every two or four weeks (\$0 service charge) and do the following:

- Install the cabinet(s)
- Sanitize the first aid cabinet(s)
- Organize the cabinets(s)
- Check Expiration dates
- Restock and refill to ensure ANSI / OSHA compliance
- There's no contract for this service and no minimum monthly product purchase required
- Our local Rep can also be a resource for any PPE
- Only pay for products replaced/restocked

Cintas Managed Eyewash Program is \$100.80/mo and includes the following:

- * Eyewash Station
- * Fluid disposal cart – needed to catch the water and serve as a drain when the station is deployed
- * Eyewash stand – mobile stand so it does not fall off the wall because it weighs hundreds of pounds and so you can easily move when needed
- * Monthly service checks – come out monthly to do a visual inspection and ensure it hasn't been used
- * Quarterly service – we come out every 3 months to remove the old water, replace with new water, replace the saline solution, etc.
- * Emergency service – should the station be used, we will do an emergency service
- * Eyewash Sign

Our Eyewash program includes all the equipment, monthly service cleanings, quarterly service where we come out and remove the old water, put in the new water, replace the saline solution, etc. Service on these units is required quarterly otherwise the saline solution begins to develop a bacterium or a fungi. Attached are all the details

-
-
-
AED Pricing

Three options to choose from:

- **BEST – Zoll 3 AED, \$135/mo.** This is the best AED on the market right now. The Zoll AED's have "real-time CPR feedback technology" meaning they will tell you to "push harder" during CPR chest compressions if you're not pushing hard enough. This unit also has a video screen, wi-fi connectivity, instant pediatric capabilities, and an upgraded battery pack. AED IS fully automatic or can be semi-automatic. Pediatric button for victims 55 pounds or less.
- **BETTER – Zoll Plus, \$117/mo.** This is a great option also. Basically, all of the same features as the Zoll 3, just without the screen and wi-fi connectivity. AED is fully automatic or can be semi-automatic. Requires two sets of pads for adults and children.
- **Good – Reviver AED, \$115/mo.** This is a good AED and will do the job when needed. Requires two sets of pads for adults and children.

The Cintas AED Program includes the following:

- * AED
 - * AED Cabinet
 - * Free replacement of batteries
 - * Free replacement of pads
 - * Free required monthly service checks
 - * Free loaner device if unit is ever used or recalled
 - * LifeReady 360 Access – AED software program for storage of training course attendees, AED unit overview, e-copies of monthly AED checks, pad / battery life, etc.
- *No upfront cost!

This would entail having Cintas fully manage your AED program. You get the AED, an alarmed wall cabinet, an AED wall sign, and we would check on the AED every month for you and document those checks. You never have to pay for replacement pads or batteries for the unit or worry about dealing with any software upgrades. We make sure the AED is properly registered with all state and local EMS entities and we take care of the medical prescription for the device as well. Basically, the liability is more on Cintas to make sure your AED is always ready to go if and when it's needed. Remember, in the case of sudden cardiac arrest, an AED is the only thing that can save a life!

Thank you!

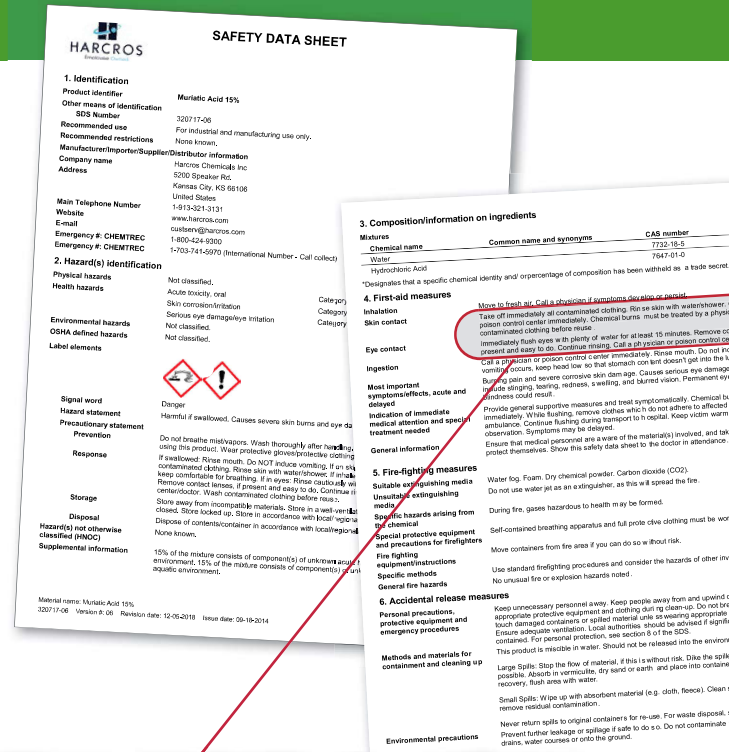
Jace Luoma | First Aid and Safety
Sales Representative
Cintas Corporation
Direct 218-244-9993
8703 Brooklyn Blvd | Brooklyn Park, MN 55445
Luomaj@cintas.com | cintas.com
Safety is no accident, it's our chosen way to live and work!!

This e-mail transmission contains information that is intended to be confidential and privileged. If you receive this e-mail and you are not a named addressee you are hereby notified that you are not authorized to read, print, retain, copy or disseminate this communication without the consent of the sender and that doing so is prohibited and may be unlawful. Please reply to the message immediately by informing the sender that the message was misdirected. After replying, please delete and otherwise erase it and any attachments from your computer system. Your assistance in correcting this error is appreciated.

SAFETY DATA SHEETS: EMERGENCY EYEWASH EQUIPMENT

WHAT YOU SHOULD KNOW:

- Safety Data Sheets (SDS) are designed to provide employees and first responders with the proper protocols for handling certain substances
- Reference Section 4 of any SDS for emergency procedures and to determine if you need an eyewash station
- ANSI Z358.1-2014 is a standard commonly referred to for eyewash stations. Some points include:
 - Flush both eyes simultaneously
 - Be hands-free and offer valves with constant flow
 - Be located within 10 seconds of a hazard
 - Flush for 15 minute



Skin contact

Take off immediately all contaminated clothing. Rinse skin with water/shower. Call a physician or poison control center immediately. Chemical burns must be treated by a physician. Wash contaminated clothing before reuse.

Eye contact

Immediately flush eyes with plenty of water for at least 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Call a physician or poison control center immediately.

IF YOU HAVE THIS....



YOU MAY NEED THIS...





Total Control Systems, Inc.
38841 Nyman Drive NE
PO Box 40
Stanchfield, MN 55080-0040
Phone 320-396-4442 / Fax 320-396-4443

October 12, 2026

To: Lake Hallie Re: Lake Hallie, Wi – Transducer Quote.

Total Control Systems, Inc. (TCS) proposes to install a 60 ft level transducer in the lift station to regain level control . TCS will verify scada level control is active on the computer as well.

Qty. 1 60 ft Transducer

Total Project Cost

\$2,882.35 (NO TAX INCLUDED).

- We acknowledge receipt of Addendum No. .
- Terms are Net 30 days from invoice date. No retainage allowed. A 1.5% charge per month added to any past due balance. Price may be dependent on past credit history.
- This quote/proposal valid for 60 days.
- Work to commence after receipt of an acceptable written purchase order acknowledging acceptance of our terms.
- F.O.B. job-site. Freight allowed
- Start-up service/training, documentation and equipment adjustment is included as specified.
- TCSI does not accept any liquidated damages.

- ALL PANELS FURNISHED BY TCS WILL HAVE A UL 508 SERIALIZED OR UL698A ENCLOSED INDUSTRIAL CONTROL PANEL RELATING TO HAZARDOUS LOCATIONS WITH INTRINSICALLY SAFE CIRCUIT EXTENSIONS LABEL, AS REQUIRED.

If you have any questions regarding our proposal, please contact our office. We look forward to working with you on this project.

Sincerely,

TOTAL CONTROL SYSTEMS, INC.

Brett Koehnle



MEMORANDUM

TO: Village of Lake Hallie Board of Trustees
FROM: Anastasia Stueber, Village Administrator/Clerk-Treasurer
DATE: October 19, 2026
SUBJECT: Copier Lease Proposals and Recommendation

Background

Effective January 1, 2027, E.O. Johnson will be increasing its per-copy rates. Given these increases and the age of our existing copiers, Administration requested updated lease proposals from E.O. Johnson and One Source Imaging for both the Police Department and Village Administration offices.

Both vendors conducted on-site visits and met with department leadership to assess operational needs and recommend appropriate equipment.

Evaluation and Recommendation

Following a review of both proposals, Administration recommends proceeding with One Source Imaging for the following reasons:

- **Lower Operating Costs:** One Source Imaging offers more competitive per-copy rates, providing long-term savings on printing expenses.
- **Heat-Free Printing Technology:** The proposed copiers utilize heat-free printing technology, allowing staff to print directly onto windowed envelopes without damaging them. This is a current limitation that creates additional administrative work.
- **Enhanced Printing Capabilities:** One Source Imaging has a like-new C6000 copier available with fewer than 10,000 copies. This machine was temporarily utilized by a school district while awaiting delivery of its permanent equipment.
- **Improved Operational Efficiency:** The C6000 includes an internal finisher with stapling and folding capabilities. These features will streamline the preparation of resident communications, informational materials, and other printed documents while reducing manual processing time.

Proposed Monthly Lease Costs

Department	Monthly Lease	Annual Lease
Police Department	\$80.48	\$965.76
Village Administration	\$145.00	\$1,740.00
Total	\$225.48	\$2,705.76

Lease amounts exclude applicable per-copy charges and any additional costs not identified in the proposals.

Fiscal and Operational Impact

The proposed leases provide an opportunity to modernize aging equipment while reducing per-copy expenses and improving staff efficiency.



The additional printing and finishing capabilities will be particularly beneficial for Village Administration as we continue improving the quality, consistency, and efficiency of communications with residents.

Recommendation

Administration recommends that the Village Board approve proceeding with One Source Imaging for copier leases for the Police Department and Village Administration, at a combined monthly lease cost of \$225.48.

This recommendation supports our continued focus on responsible financial management, operational efficiency, and effective use of Village resources.



Epson WorkForce Enterprise AM Series

Feature Highlights

- ✓ Color print, copy, scan (optional fax) up to 40, 50, or 60 pages per minute
- ✓ Up to 80% lower energy consumption, up to 70% less consumable waste
- ✓ 2x or 4x 500 sheet drawers, 150 sheet bypass, 150 sheet ADF with duplex scan
- ✓ Lowest number of user interventions in its class
- ✓ AirPrint, Epson Remote Print, Epson Connect, USB, Ethernet, Optional Wireless
- ✓ Available options: fax, stapling, folding, hole punch, booklet finishing, high-capacity
- ✓ For up to 60,000 pages in monthly volume



Includes \$1,800-2,000 NON-PROFIT DISCOUNT!

Outright Purchase:	☐ Purchase	☐ 60 mo lease
Epson WorkForce Enterprise ☐ AM-C4000 (40 ppm)	\$ 4,795	\$ 99.99
☐ AM-C6000 (60 ppm)	\$ 6,395	\$ 134.99
☐ LIKE NEW - AM-C6000 (60 ppm)	\$ 5,395	\$ 113.99
☒ Installation & configuration	\$ 299	\$ 5.99
☒ Upgrade to 4 paper drawers, from 2 drawers+cabinet	\$ 299	\$ 5.99
☒ Inner Finisher (staple, shift, stack)	\$ 899	\$ 18.99
☐ Wireless card	\$ 249	\$ 5.25
☐ Fax card	\$ 479	\$ 9.99
☐ High capacity side-mounted finisher (staple, shift, stack)	\$ 1,399	\$ 28.99
☐ Booklet Finisher (staple, shift, fold, saddle stitch)	\$ 2,499	\$ 51.99
☐ High Capacity 3,000 sheet side paper drawer	\$ 1,149	\$ 23.99

☒ \$19.99/month Comprehensive Equipment Service , per unit (warranty, parts, labor)		
Monochrome Page Options	Color Page Options	☐ Buy your own ink
Monochrome pages: ☒ Pay as you go \$.0099/pg ☐ 1000 pgs \$ 8.90 (.0089/pg) ☐ 3000 pgs \$ 24.90 (.0083/pg) ☐ 5000 pgs \$ 37.50 (.0075/pg)	Color pages: ☒ Pay as you go \$.099/pg ☐ 500 pgs \$ 44.50 (.089 /pg) ☐ 1000 pgs \$ 74.50 (.0745/pg) ☐ 3000 pgs \$195.00 (.065/pg)	50k black ink \$299 each Equivalent to .006/pg 30k color ink \$349 each (x3) Equivalent to .041/pg

Buy your own ink program means no click charges. This is a fabulous deal if you print pages with minimal color, such as letterhead, envelope addresses, or emails that contain colored hyperlinks. Note: Service coverage excludes external device configuration after initial setup (e.g. reconfiguring to newly acquired computers, routers, etc). Any additional services are billed hourly as incurred.

Accepted by: _____ Company: _____ Date: _____

By signing this proposal, you authorize One Source Imaging, Inc. to order, install, and invoice the above agreement.



Epson WorkForce Enterprise AM-Mini Series

Feature Highlights

- ✓ Color print, copy, scan (optional fax) at your choice of 40 or 55 pages per minute
- ✓ Up to 80% lower energy consumption, up to 70% less consumable waste
- ✓ Up to 4x 500 sheet drawers, 100 sheet bypass, 100 sheet ADF with duplex scan
- ✓ Lowest number of user interventions in its class
- ✓ AirPrint, Cloud Services, USB, Ethernet, Optional Wireless/Fax
- ✓ For up to 30,000 pages in monthly volume



Includes \$500-1000 NON-PROFIT DISCOUNT!

Outright Purchase:	☐ Purchase	☒ 60 mo lease
Epson WorkForce Enterprise ☒ AM-C400 (40 ppm)	\$ ~~3,995~~ 3,495	\$ 74.99
☐ AM-C550 (55 ppm)	\$ ~~4,995~~ 3,995	\$ 81.99
☒ Installation & configuration Included up to 1-1/2 hours		
☒ Additional 500 sheet drawers, each (up to 3)	\$ ~~299~~ 279	\$ 5.85
☐ Cabinet	\$ ~~279~~ 249	\$ 4.99
☐ Fax board (standard Super G3)	\$ ~~499~~ 479	\$ 9.99
☐ Wireless board	\$ ~~249~~ 229	\$ 4.85

☒ \$19.99/month Comprehensive Equipment Service ☐ Or 3 year full warranty on parts only \$599		
Monochrome Page Options	Color Page Options	Or, ☐ Buy your own ink
Monochrome pages: ☒ Pay as you go \$.0099/pg ☐ 1000 pgs \$ 9.50 (.0095/pg) ☐ 2500 pgs \$ 22.25 (.0089/pg) ☐ 5000 pgs \$ 42.50 (.0085/pg)	Color pages: ☒ Pay as you go \$.11/pg ☐ 500 pgs \$ 49.50 (.099/pg) ☐ 1000 pgs \$ 89.00 (.089/pg) ☐ 2000 pgs \$169.00 (.0845/pg)	Black ink \$219 (31,500 pages) Color ink \$349 each (x3) (28,000 pages)

Buy your own ink means no click charges. This is a fabulous deal if you print pages with minimal color, such as letterhead, envelope addresses, or emails that contain colored hyperlinks. Stated page yields are based on the manufacturer's rated pages using their benchmark testing; your actual yield will vary.

Professional setup is required. Service plan coverage excludes external device configuration after initial setup (e.g. reconfiguring to newly acquired computers, routers, etc). Any additional services are billed hourly as incurred.

Accepted by: _____ Company: _____ Date: _____

By signing this proposal, you authorize One Source Imaging, Inc. to order, install, and invoice the above agreement.

CONFIDENTIAL



Quotation

Cintas First Aid & Safety

Prepared For:

Village of Lake Hallie

Jace Luoma

218-244-9993

LuomaJ@cintas.com

Date: 10/7/2026

Quote Expires: 11/6/2026

Product Number	Product Description	Unit Price	Quantity	Extended Price
14129	CINTAS 4 SHELF FIRST AID FILL / EA	\$386.10	6	\$2,316.60
14119	CINTAS EMPTY 4 SHELF FA CABINET / EA	\$0.00	6	\$0.00
20429	STANDARD VEHICLE KIT METAL / EA	\$70.00	13	\$910.00
133441_sa	SD EYEWASH SERVICE AGREEMENT / EA	\$100.80	4	\$403.20
4003Z_AGRMT	ZOLL 3 AED AUTOMATIC AGREEMENT / EA	\$135.00	2	\$270.00

Service Charge \$0.00

Subtotal \$3,899.80*Pending applicable tax*

Not an Invoice. Quote Valid for 30 days.

Signature _____

Customer hereby agrees to purchase all of the items listed above in the noted quantities and at the listed prices. Customer will not be invoiced until the items are delivered and will be subject to the usual payment terms. Provided quantities do not exceed those agreed upon, if any products are held in Cintas inventory longer than 90 days, customer agrees to immediately accept and pay for those goods.



Quotation

Cintas First Aid & Safety

Jace Luoma
218-244-9993
LuomaJ@cintas.com

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-
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Prepared For:
Village of Lake Hallie

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Date: 10/7/2026
Quote Expires: 11/6/2026

Product Number	Product Description	Unit Price	Quantity	Extended Price
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Not an Invoice. Quote Valid for 30 days.

Customer hereby agrees to purchase all of the items listed above in the noted quantities and at the listed prices. Customer will not be invoiced until the items are delivered and will be subject to the usual payment terms. Provided quantities do not exceed those agreed upon, if any products are held in Cintas inventory longer than 90 days, customer agrees to immediately accept and pay for those goods.

WorkForce® Enterprise AM-C6000

Color Multifunction Printer

Print | Copy | Scan



Multifunction

Departmental

The productive, efficient 60 ISO ppm[†] color MFP with PrecisionCore Heat-Free® technology.

PrecisionCore Heat-Free technology — simple, smart and clean solution that delivers outstanding quality with low waste

Powerful business productivity — print speed of 60 ISO ppm[†] (black/color); fast first page out

Engineered for reliable performance — recommended monthly print volume of 10,000 to 60,000 pages

Energy efficient — lowest power consumption in its class¹, up to 65% lower vs. color laser printers¹

Remarkable image quality — DURABrite® Pro fast-drying, water-resistant pigment ink delivers vivid color and crisp black text

Robust security — full suite of advanced security features

Versatile options — the ideal solution for stacking, stapling, creating booklets and hole-punching; fax and multi-network options

Compatible with Epson® Solutions Suite and industry-leading third-party solutions — Epson Open Platform for seamless workflow integration

Large touchscreen operation — intuitive, user-friendly 10.1" color touchscreen with customizable interface

Space-saving design — uses the least amount of floor space in its class²; inner finishing option available

Print

Printing Technology PrecisionCore Heat-Free 4-color (CMYK) drop-on-demand line head inkjet technology
Maximum Print Resolution 600 x 2400 dpi
Print Speed† 60 ISO ppm (black/color) simplex, 60 ipm (black/color) duplex
Print Features Simplex, Duplex, Collating, Rotate-Sort, Mixed Paper Sizes, Secure Printing, Watermark, Poster Printing

Mobile Printing and Scanning

Epson Connect™ Solutions³ Epson Email Print, Epson Remote Print, Epson Smart Panel® App⁴
Other AirPrint®, Mopria® Print Service, Scan to Cloud⁵

Copy

Copy Speed Flatbed†† 60 ISO cpm (black/color)
Copy Speed ADF†† 60 ISO cpm
Copy Quantity 1 – 9,999
Maximum Copy Size 11.7" x 16.5"
Input Copy Resolution (dpi) Maximum 600 x 600
Copy Features Automatic 1-sided to 2-sided, Fit to Page, Automatic Reduction and Enlargement (25% – 400%), Free-Form Magnification, ID Copy, Adjustable Copy Density, Collate 100 Sheets, Page Numbering, Message Stamp, Date Stamp, 1-sided to 2-sided, 2-sided to 1-sided, 2-sided to 2-sided, Adjustments — Density, Contrast, Color, Sharpness, Text Enhancement, Mixed-Size Originals

Scan

Scanner Type Color flatbed/Auto 2-sided ADF
Scanner Sensor Color CIS
Optical Resolution 600 dpi
Hardware Resolution Maximum 600 x 1200 dpi
Maximum Resolution 9600 dpi interpolated
Scanner Speed⁶ ADF Simplex 60 ipm/Duplex 120 ipm
Maximum Scan Bed Size 11.7" x 17"
Scan Features Scan to PC (USB and network), Scan to Cloud⁵, Scan to Email (SSL), Scan to Network Folder, LDAP Support, Scan to Memory Card/Flash Drive, TWAIN Output Format (PDF, JPEG, TIFF, Multi-TIFF, BMP[Win], PNG), Skip Blank Pages, Remove Shadows/Punch Holes, Density Adjustment, Optical Character Recognition (optional)

Fax (optional)

Type Walk-up black-and-white and color
Transmission Types Super G3 Fax (up to 3 lines), IP (T.38) Fax
Receive Memory 6MB
Speed Dial Numbers Up to 2,000
Fax Features Send, Receive, Fax to Email, Fax to Folder, Inbox, Password Delayed Send, Sharpness, Copy Ratio, PC Fax, Group Dial (up to 200 groups)

Optional Finishing

Inner Tray
 100-sheet output tray exclusively for faxes
Inner Finisher
 Finishing Capabilities: Simple Stacking, Shifting, Stapling (1 or 2 points), 2/3/4 Hole-Punching (requires additional option)
Staple Finisher
 Finishing Capabilities: Simple Stacking, Shifting, Stapling (1 or 2 points), 2/3/4 Hole-Punching (requires additional option)
Booklet Finisher (requires Staple Finisher and Saddle Unit)
 Finishing Capabilities: Simple Stacking, Shifting, Stapling (1 or 2 points), 2/3/4 Hole-Punching (requires additional option), Folding (half-fold, tri-fold), Saddle Stitching

Auto Document Feeder

Support Paper Thickness 52 – 128 g/m²
Paper Capacity/Number of Originals 150 sheets, 80 g/m²
Automatic 2-Sided Scan/Copy/Fax Yes

Box Function

Number of Shared Boxes 1 – 199
Maximum Number of Personal Boxes Unlimited
Maximum Storable Number of Documents 3,000
Maximum Storable Number of Pages 9,000

Connectivity

Standard Connectivity
 SuperSpeed USB 3.0, Ethernet — 1000Base-T/100Base-TX/10Base-T, Wireless LAN (optional), Wi-Fi Direct®⁷ (optional)
Operating Systems Windows® 11 (64-bit), Windows 10 (32-bit, 64-bit), Windows 8, 8.1 (32-bit, 64-bit), Windows 7 (32-bit, 64-bit), Windows Server® 2008 – Windows Server 2022⁸, Mac® OS X® 10.9.5 – macOS® 12.x⁹, Print/Scan Chromebook™ OS ver.89 or later
Extended Connectivity
 Up to 2 Ethernet ports supported (1 included standard)
 Up to 3 Super G3 Fax cards supported

Paper Handling

Maximum Paper Size
 Standard cassettes: up to 11" x 17"
 Multipurpose tray: 11.7" x 47.2"
Paper Types Plain, Thin, Thick, Recycled, Preprinted, Letterhead, Color, Envelope (Monarch, #10, DL, C6, C4)
Number of Paper Trays 2 standard cassette trays and 1 multipurpose tray; optional dual cassette; optional high-capacity input tray
Input Paper Capacity 2,150 sheets (500 x 2 standard trays, 500 x 2 optional dual cassette trays, 150 x 1 multipurpose tray); optional high-capacity tray: 3,000 sheets
Supported Paper Weights
 Cassette trays/Multipurpose tray: up to 300 g/m²
 Automatic duplexing: up to 250 g/m²

General

Display 10.1" color touchscreen
Memory¹⁰ 8,192MB
Temperature
 Operating: 50 °F to 95 °F (10 °C to 35 °C)
 Storage: -4 °F to 104 °F (-20 °C to 40 °C)
Relative Humidity
 Operating: 15% – 85%
 Storage: 5% – 85% (no condensation)
Noise Level Less than 55 dB
Rated Voltage AC 100 V – 240 V
Rated Frequency 50 Hz – 60 Hz
Rated Current 9.0 A – 4.5 A
Power Consumption (approximate)
 Maximum: 190 W
 Standalone Copy Printing: 115 W
 Ready Mode: 46 W
 Sleep Mode: 0.9 W
 TEC Rating: 0.25 kWh/week
Weight and Dimensions (W x D x H)
 Main Unit with Optional Dual Cassette:
 21.9" x 24.4" x 47.8"

General (continued)

Weight and Dimensions (W x D x H) (continued)
 Weight (w/o supplies): 274.1 lb
 Weight (w/supplies): 280.0 lb
 Main Unit with Optional Dual Cassette and Inner Finisher:
 21.9" x 24.4" x 47.8", Weight: 316.5 lb
 Main Unit with Optional Dual Cassette and Staple Finisher:
 49" x 24.4" x 47.8", Weight: 386.2 lb
 Main Unit with Optional Dual Cassette and Booklet Finisher:
 49.8" x 24.4" x 47.8", Weight: 434.8 lb
 Optional High-Capacity Tray:
 13.8" x 23.0" x 18.3", Weight: 55.2 lb
Software Available¹¹ Epson printer driver, PCL 5 driver emulation¹², PCL 6 driver emulation¹², Adobe® PostScript® 3™, Document Capture Pro
Epson Solutions Suite Epson Device Admin, Epson Print Admin, Epson Print Admin Serverless, Epson Remote Services, Document Capture Pro
Warranty 90-day limited warranty; additional service options available through your reseller
Country of Origin Indonesia

Ink

Ink Type DURABrite Pro pigment ink
Replacement Ink Cartridges¹³ T08C High-Capacity Ink Cartridges — Black, Cyan, Magenta, Yellow (Yield, ISO pages — Black: 50,000, Color: 30,000)
 Epson strongly recommends the use of genuine ink to ensure optimal printing quality and performance.
Fade Resistance/Print Longevity¹⁴ Up to 400 years dark storage

Eco Features

ENERGY STAR® qualified
 Rated EPEAT® Silver
 RoHS compliant
 Recyclable product¹⁵
 Epson America, Inc. is a SmartWay® Transport Partner¹⁶

Ordering Information

WorkForce Enterprise AM-C6000	C11CJ91201
Optional Dual Cassette	C12C936871
Cabinet	C12CFM70390
High-Capacity Tray	C12C936911
Inner Tray	C12C936781
Inner Finisher	C12C936961/C12C937421
2/3 Hole Punch for Inner Finisher	C12C936981
2/4 Hole Punch for Inner Finisher	C12C936971
Staple Finisher	C12C936751/C12C937401/C12C937881
Saddle Unit	C12C938001
2/3 Hole Punch for Staple/Booklet Finisher	C12C936821
2/4 Hole Punch for Staple/Booklet Finisher	C12C936811
Staple Cartridge for Staple Finisher	C12C935401
Staple Cartridge for Booklet/Inner Finisher	C12C937001
Wireless LAN Interface	C12C936861
Optional Gigabit Ethernet Card	C12C934471
Super G3 Fax Board	C12C935251
IP Fax License	EDS0300001
OCR Expansion Board/License	C12C936801/EDS0200001
Print Set Feature License	EDS0100001
Red Erase Feature License	EDS0100002
Authentication Device Table	C12C937381
Paper Cassette Lock	C12C936771
Hard Drive (HDD) for Mirroring	C12C936791
Maintenance Box	C12C937181

†Black and color print speeds are measured in accordance with ISO/IEC 24734. Actual print times will vary based on factors including system configuration, software and page complexity. For more information, visit www.epson.com/printspeed
 ††Black and color copy speeds are determined in accordance with ISO/IEC 29183. Actual copy times will vary based on factors including system configuration, and page complexity. For more information, visit www.epson.com/copyspeed
 1 Compared to similarly featured A3 color laser printers and copiers at 51–60 ppm based on manufacturers' specifications and industry available data as of March 2022. Actual power savings will vary by product model and usage. 2 Floor space defined as width x depth of main unit base, compared to similarly featured A3 color laser printers and copiers at 51–60 ppm based on manufacturers' specifications and industry available data as of March 2022. 3 Most features require an Internet connection to the printer, as well as an Internet- and/or email-enabled device. For a list of Epson Connect enabled printers and compatible devices and apps, visit www.epson.com/connect 4 Requires Epson Smart Panel app download. Data usage fees may apply. 5 Requires an Internet connection, a free Epson Connect account and a destination email address or cloud storage account. For a list of supported cloud services, visit www.epson.com/connect 6 Based on 200 dpi, letter-size, in black-and-white or color. 7 Wi-Fi CERTIFIED™, level of performance subject to the range of the router being used. Wi-Fi Direct® may require printer software. 8 Only printing and scanning are supported under Windows Server OS. 9 Some applications and/or functions may not be supported under Mac OS X. 10 RAM size definition is the total amount of RAM memory capacity inside the device, regardless of memory use. 11 Internet access is required to install OS X drivers and software. 12 Not all media types are supported for PCL printing. 13 Cartridge yields are based on ISO/IEC 24711 tests in Default Mode printing continuously. Cartridge yields vary considerably for reasons including images printed, print settings, temperature and humidity. Yields may be lower when printing infrequently or predominantly with one ink color. All ink colors are used for printing and printer maintenance, and all colors have to be installed for printing. For print quality, part of the ink from the included cartridges is used for printer startup and a variable amount of ink remains in the cartridges after the "replace cartridge" signal. For details, visit www.epson.com/inkinfo 14 Display permanence based on accelerated testing of prints displayed under glass in indoor display conditions; album permanence based on accelerated testing of prints in dark storage conditions. Actual print stability will vary according to media, printed image, display conditions, light intensity, temperature, humidity and atmospheric conditions. Epson does not guarantee the longevity of prints. For maximum print life, display all prints under glass or UV filter or properly store them. 15 For convenient and reasonable recycling options, visit www.epson.com/recycle 16 SmartWay is an innovative partnership of the U.S. Environmental Protection Agency that reduces greenhouse gases and other air pollutants and improves fuel efficiency.

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MEMORANDUM

TO: Village of Lake Hallie Board of Trustees
FROM: Anastasia Stueber, Village Administrator/Clerk-Treasurer
DATE: October 19, 2026
SUBJECT: Recommendation for Hire: Public Works Office Coordinator

Recommendation

I recommend the Village Board approve the hiring of Erin Blum as the full-time Public Works Office Coordinator at a starting wage of \$24.50 per hour.

Recruitment and Candidate Qualifications

Six candidates were interviewed on October 6 and 8, 2026, by Village President Gary Spilde, Public Works Foreman Sam Bautch, Deputy Treasurer Joy Thompson, and Administrator Anastasia Stueber. Erin was the top-ranked candidate among all four interviewers.

Erin brings more than 15 years of administrative and customer service experience, including:

- Chippewa County: Public service, financial documentation review, records management, and coordination with government agencies.
- Risk Placement Services: Administrative processing, specialized software systems, detailed documentation, and process improvement.
- Maple Ridge Dental: Front-office operations, scheduling, and customer service.
- UnitedHealth Group: Claims processing, discrepancy resolution, and regulatory compliance.

Erin also holds a bachelor's degree from UW–Stout. Her experience, attention to detail, and customer service background align well with the administrative and operational needs of Public Works.

Compensation

The recommended starting wage of **\$24.50 per hour** falls within the position's approved compensation range of \$22.00 to \$26.50 per hour and reflects consideration of Erin's relevant experience, qualifications, and internal compensation equity.

Requested Board Action

Motion to approve the hiring of Erin Blum as the full-time Public Works Office Coordinator at \$24.50 per hour.

Village will provide reasonable time off for employees to vote when their work schedule would otherwise prevent them from doing so. Employees should request voting leave from their supervisor as far in advance as possible so that arrangements can be made to maintain essential operations. Time off for voting will be granted in a manner that complies with all applicable laws.

2.11 VACATION

All employees shall be entitled to receive vacations and vacation pay as follows:

1 st – 4 th year continuous employment	96 hours
5 th – 9 th years continuous employment	136 hours
10 th – 20 th years continuous employment	176 hours
20 th – 24 th years of continuous employment	216 hours
25+ years continuous employment	8 additional vacation hours for each year of service above 25 years, up to maximum of 240 hours.

An employee shall accrue their vacation on a bi-weekly basis. With the approval of the Administrator/Clerk-Treasurer and Village President, an employee may request to draw vacation in advance. If an employee does not complete sufficient employment to earn the expended vacation, it shall be deducted from their final paycheck. The final date of employment with the Village for the purpose of establishing the amount of vacation an individual is eligible to earn shall be as set forth in the vacation policy which shall for clarity be no less than 2 business weeks.

New hires

Vacation leave accrues on a pro-rated basis according to the employee's regularly scheduled hours and length of service. Accruals are calculated in hours to accommodate varying work shifts and schedules.

1. Full-Time Employees

- Full-time employees regularly scheduled to work 40 hours per week accrue vacation based on the applicable annual allotment (e.g., 12 days = 96 hours per year).
- Accrual is divided evenly across the calendar year and credited on a per-pay-period basis.
- For example: An employee eligible for 96 hours per year will accrue approximately 3.69 hours per biweekly pay period ($96 \div 26$).

2. Part-Time Employees

- Part-time employees accrue vacation on a pro-rated basis according to their budgeted weekly hours compared to a 40-hour workweek.

- Example: An employee scheduled for 20 hours per week (50% of full-time) who is eligible for 80 hours per year will accrue 40 hours annually, or approximately 1.54 hours per biweekly pay period.
3. Variable Shifts
 - For employees with schedules other than 8-hour shifts, vacation accruals are tracked in hours rather than days to ensure equitable use.
 - One “day” of vacation equals the number of hours in the employee’s standard workday for scheduling purposes.
 4. Scheduling and Use
 - Preference in scheduling vacation time will be granted on a first-come, first-served basis, subject to the needs of the department and approval by the employee’s supervisor or the Village Board.
 - Vacation schedules must not interfere with Village operations.
 - All vacation earned must be taken by employees unless otherwise authorized by Village policy.
 - With mutual agreement, **one week (40 hours for full-time, prorated for part-time)** of vacation may be carried from year to year or payment may be received for unused vacation in accordance with Village policy.
 5. Separation and Payout
 - Employees who resign, are discharged, or are laid off before completing their anniversary year will be paid for all vacation hours earned up to the date of separation, except as limited by the introductory period vacation bank provision.
 - Vacation pay will be calculated at the employee’s regular rate of pay at the time of payout.
 6. Special Provisions
 - Employees serving their introductory period will accrue and may use vacation leave during this period, subject to supervisor approval and operational needs. However, employees who separate employment before completing the introductory period are not eligible for payout of unused accrued vacation. Any vacation taken in advance of accrual will be deducted from the employee’s final paycheck.
 - Employees who are absent due to a compensable injury and/or sickness will continue to receive vacation accrual credit for the purpose of vacation pay eligibility for a period of up to one (1) year from the date of occurrence.
 - Employees on unpaid leave status do not accrue vacation for that period unless otherwise required by law.

VILLAGE OF LAKE HALLIE

REGULAR VILLAGE BOARD MEETING MINUTES

October 5, 2026 | 7:00 p.m.

Lake Hallie Municipal Building, 13136 30th Avenue, Lake Hallie, Wisconsin

1. Call to Order

President Gary Spilde called the Regular Village Board Meeting to order at 7:00 p.m. in accordance with Chapter 19.84 of the Wisconsin Statutes.

2. Roll Call

Present: President Gary Spilde; Trustees Mark Danielson, Brad Hudson, Tim Calknis, and Pete Lehmann.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

Motion by Hudson, second by Danielson, to approve the October 5, 2026 agenda as presented. Motion carried by voice vote.

5. Public Comments

President Spilde opened the floor for public comments. No public comments were received.

6. Committee and Department Reports

A. Board Member Reports

The Board received an update regarding the planned culvert replacement on 130th Street. Staff reported that delivery of the culvert would take approximately five weeks. The Village intends to order the culvert and arrange for delivery and temporary storage, with the remaining project work anticipated in 2027.

No Board action was taken.

B. Police Chief/Police Commission Update

Police Chief Jesse James provided the following updates:

- The Police Commission's next meeting was scheduled for Thursday, October 8. Police union negotiations were scheduled for Wednesday, October 7.
- The Police Department is transitioning from its previous policy management system to Lexipol. Chief James anticipates completing the transition by the end of the quarter, with additional assistance as needed.
- Police Department administrative staff attended Police Records Institute training. The training provided additional education on records management practices and opportunities to collaborate with other law enforcement administrative professionals.
- Staff are working to resolve technical issues with the GPS and vehicle location systems in Village squad cars. Once fully operational, the system will allow dispatch and department personnel to identify the location of available officers and improve response efficiency.
- The Police Department is preparing for National Prescription Drug Take Back Day on October 24, in partnership with the Chippewa County Sheriff's Office and Public Health Department.

- Chief James shared positive feedback received from residents and community members regarding the professionalism and assistance provided by Village officers. Recognition included officers' compassionate handling of a mental health-related incident, Officer McCaffrey's assistance in recovering a stolen phone, and an officer's successful de-escalation during an impaired-driving investigation.

Chief James emphasized the importance of recognizing employees for their professionalism, communication skills, and commitment to serving the community.

No Board action was taken.

C. Public Works Department Update

Public Works Foreman Sam Bautch provided the following updates:

- Utility Account Reviews: Riley Rubenzer and Heidi reviewed several utility accounts with unusually high water consumption, including accounts exceeding 200,000 gallons. Staff met with residents and reviewed meter data, identifying irrigation usage as a primary contributor to the increased consumption.
- Water Tower No. 2: Maintenance work is scheduled to begin October 12. The Village will operate using Water Tower No. 1 during the project. Following completion of the repairs, the tower will require disinfection and water sampling before returning to service. The anticipated outage is approximately two or more weeks.
- Water Testing: Required lead and copper sampling has been completed, and staff are awaiting results. Affected residents will be notified once results are available.
- Well Maintenance: Wells No. 1 and No. 3 are scheduled for maintenance in early November, following the return of Water Tower No. 2 to service. Additional meter-related work is planned at Well No. 1.
- Seasonal Maintenance: Public Works staff have continued roadside and Village property mowing. Additional work near the landfill will be coordinated with the Fire Department due to anticipated controlled burning activities.
- Pavement Maintenance: Contractor scheduling delays have affected crack sealing and pavement marking work. Remaining work is anticipated to be completed in October. Pavement markings on 40th Avenue have been completed, with additional touch-up work planned.
- Drainage and Erosion Control: Staff are preparing shoulder and erosion control improvements on a Village roadway where significant runoff has caused washouts. Ayres Associates recommended removing affected gravel, installing topsoil and appropriate seed, and placing erosion control matting to stabilize the area.
- 125th Street Improvements: Planned paving work on 125th Street has been delayed until late October due to contractor availability.
- 130th Street Culvert: The previously approved culvert project will be deferred until 2027 due to material lead times and seasonal scheduling limitations.
- Snowplow Blades: Staff identified an alternative snowplow blade option with an estimated additional cost of \$2,028 over the previously approved purchase. Bautch noted that the alternative blades are expected to provide longer service life, reduced noise, and less wear on Village equipment. Staff will review the purchasing implications before proceeding.

No Board action was taken during the department report.

D. Administrative Update

Administrator/Clerk-Treasurer Anastasia Stueber provided the following updates:

- Caselle Financial Reconciliation: The Village held its project kickoff meeting with Caselle on September 30. Staff have uploaded bank records, investment documentation, and other financial information necessary for the reconciliation process. Caselle is scheduled to provide a progress report to the Village Board on November 2, with the goal of having the 2025 financial information substantially reconciled.

- **Utility Billing Review:** Prior to the departure of a staff member, Village staff identified several utility meters with reporting concerns. The information has been forwarded to Caselle, which will coordinate with Badger Meter to determine why certain meter data is not transferring or reporting correctly.
- **Collective Bargaining:** Negotiations with the Police Union are scheduled for October 7. Stueber is preparing compensation scenarios and corresponding fiscal impact analyses to assist the Board in evaluating proposals and their effects on the 2027 budget.
- **Employee Benefits and Open Enrollment:** The 2027 employee benefits open enrollment period began October 5. Information was distributed to eligible employees in advance, and individual assistance is being offered as needed. Stueber noted that the State transitioned to a new enrollment system, requiring employees to become familiar with a different process.
- **Municipal Revaluation:** Open Book and Board of Review proceedings have been scheduled. Staff continue receiving questions from residents regarding assessment changes and their potential effect on property taxes. Stueber emphasized that the final mill rate cannot be determined until the Village and other taxing jurisdictions establish their respective levies.
- **Public Works Office Coordinator Recruitment:** Recruitment for the position has closed, with nearly 30 applications received. Interviews are scheduled for the week of October 5. The goal is to onboard the selected candidate in time to participate in Caselle's utility billing and reconciliation training.
- **November General Election:** Preparations continue for the November 3 General Election. Absentee ballots are being processed and mailed, and in-person absentee voting is scheduled to begin October 20.

No Board action was taken.

7. New Business

A. Parks, Recreation & Tourism Commission Action Items

1. Transition of Tot Lot and Lake Hallie Funding and Oversight

The Board discussed the current funding and oversight structure for Village tot lot maintenance and Lake Hallie weed harvesting operations. The Parks, Recreation & Tourism Commission expressed concerns regarding the continued use of room tax revenues for these activities and their potential impact on funding available for tourism-related improvements and recreational programming.

- **Room Tax Revenue:** The Board reviewed restrictions associated with the use of room tax revenues and the need to distinguish eligible tourism expenditures from general municipal maintenance responsibilities.
- **Tot Lot Maintenance:** The Commission recommended transitioning responsibility for tot lot maintenance to the Village's General Fund beginning with the 2027 budget.
- **Weed Harvesting:** The Commission expressed concern regarding the significant financial commitment associated with the Lake Hallie weed harvester, including maintenance, equipment repairs, staffing, and operational oversight.
- **2026 Expenses:** Staff reported approximately \$15,210.40 in weed harvester expenditures to date, with approximately \$2,500 in additional donated support.
- **Lake Association Involvement:** The Board discussed the historical involvement of the Lake Hallie Lake Association, including volunteer operation of the harvester, and the potential for future financial or operational participation by the Association.
- **Long-Term Funding:** Options discussed included financial contributions from the Lake Association, alternative funding arrangements, and the possible formation of a lake district.

A Lake Association representative addressed the Board regarding the harvester's maintenance history, operational challenges, and the importance of improving communication and coordination between the Village and the Association.

The Board also discussed the need to maintain separate accounting for tourism-related expenditures and general municipal maintenance activities.

Following discussion, the Board expressed general support for transitioning tot lot maintenance funding to the Village's General Fund in 2027 while maintaining weed harvesting within the Parks budget for an additional year. This approach would allow time for further discussions with the Lake Association regarding future funding and operational responsibilities.

No formal motion was made. Staff will incorporate the proposed funding changes into the 2027 budget development process and continue exploring long-term alternatives for weed harvesting operations.

B. Plan Commission Action Items

1. None

No Plan Commission action items were presented.

C. Police Commission Action Items

1. None

No Police Commission action items were presented.

D. Administration/Village Operations Action Items

1. Resident Petition Regarding Firearm Discharge and Shotgun Hunting in Residential Neighborhoods

The Board reviewed a resident petition expressing concerns regarding firearm discharge and waterfowl hunting activities on Lake Hallie near residential properties.

Residents addressed the Board regarding safety concerns associated with shotgun pellets reportedly landing on private property, the proximity of hunting activities to homes and recreational areas, and the potential risk to residents using their yards, docks, walking trails, and other outdoor spaces.

- **Public Safety:** Residents expressed concerns regarding the discharge of shotguns near occupied homes and the potential for pellets to travel onto neighboring properties.
- **Municipal Authority:** Village representatives discussed the limitations imposed by Wisconsin statutes and regulations governing hunting activities on state waters.
- **Existing Regulations:** The Board discussed existing firearm discharge regulations, hunting distance requirements, and the distinction between regulating firearm discharge and restricting lawful hunting activities.
- **Enforcement:** Residents questioned available enforcement options when hunting activities create potential safety hazards. Village representatives discussed the respective responsibilities of law enforcement, the Wisconsin Department of Natural Resources (DNR), and the district attorney.
- **Alternative Approaches:** Suggestions included further consultation with the DNR, reviewing potential ordinance enforcement options, and exploring whether Lake Hallie could qualify for alternative wildlife management designations.

Police Chief Jesse James advised that he would research a prior enforcement action reportedly taken by other municipalities involving firearm discharge in Lake Hallie to determine whether similar enforcement options may be available.

President Spilde indicated that the Village would continue discussions with the DNR regarding the concerns raised. Residents were encouraged to continue reporting potentially unsafe activities to law enforcement.

The Board acknowledged the concerns expressed by residents while recognizing the need to ensure that any potential municipal action complies with applicable state law.

No Board action was taken. Chief James will research potential enforcement options, and Village representatives will continue discussions with the DNR regarding the concerns identified in the petition.

2. Officer Education Incentive Reimbursement Request in Accordance with Article 29 of the Collective Bargaining Agreement

The Board considered a tuition reimbursement request from Officer Bell under Article 29 of the Police Department's Collective Bargaining Agreement.

Officer Bell explained that he is completing his bachelor's degree in Business Administration with an emphasis in Organizational Leadership and anticipates graduating in December 2026. He requested reimbursement for two remaining courses that began following his employment with the Village.

Chief James expressed support for continuing education and professional development opportunities for law enforcement personnel.

The requested reimbursement represents 50% of eligible tuition expenses, totaling approximately \$1,098, in accordance with the Collective Bargaining Agreement.

Motion by Lehmann, second by Calkins, to approve Officer Bell's education incentive reimbursement request in accordance with Article 29 of the Collective Bargaining Agreement. Motion carried by voice vote.

3. Police Department Vacation Carryover or Payout Requests

The Board reviewed requests from Police Department personnel regarding the carryover or payout of unused vacation balances.

Chief James explained that the current process requires employees to submit written requests for vacation carryover and that the provisions are presently addressed through department policy rather than the Collective Bargaining Agreement.

The Board discussed concerns regarding the accumulation of substantial vacation balances, the operational challenges associated with scheduling extended periods of leave, and the importance of encouraging employees to utilize vacation time for rest and personal well-being.

Discussion included establishing a defined annual carryover limit, with 40 hours identified as a potential standard based on practices used by other municipalities.

Chief James recommended addressing vacation carryover provisions through the upcoming collective bargaining negotiations to establish consistent and clearly defined contractual expectations.

Administrator/Clerk-Treasurer Stueber clarified that the requests submitted for 2026 required consideration under the existing provisions, while future carryover limitations could be addressed during negotiations for the successor agreement.

Motion by Hudson, second by Calkins, to approve the submitted 2026 vacation carryover requests under the current provisions. Motion carried by voice vote.

The Board indicated that future vacation carryover and payout provisions would be discussed during collective bargaining negotiations.

4. Resignation of Deputy Clerk

The Board considered the resignation of the Village's Deputy Clerk, Heidi Arndt.

Administrator/Clerk-Treasurer Stueber reported that the employee provided two weeks' notice and that October 5, 2026, was the employee's final day of employment.

Motion by Hudson, second by Danielson, to accept the resignation of the Deputy Clerk. Motion carried by voice vote.

5. Updated Status of Harter's Disposal Damage to Village Roadways

The Board received an update regarding previously identified roadway damage associated with Harter's Disposal.

Public Works Foreman Sam Bautch reported that he had contacted the Village's roadway contractor to obtain additional information regarding the potential long-term effects of hydraulic fluid exposure on asphalt pavement.

The Board discussed the importance of obtaining professional documentation regarding whether the fluid may have compromised the pavement's structural integrity, particularly because visible evidence of damage had diminished.

Discussion included the potential difficulty of establishing a claim for substantial roadway replacement costs without supporting technical documentation.

The Board expressed interest in exploring a negotiated settlement with Harter's Disposal once additional information regarding the roadway condition and potential repair alternatives becomes available.

No Board action was taken. Staff will continue obtaining technical information and coordinate further discussions with Harter's Disposal regarding a potential settlement.

6. Well No. 2 Transducer from Municipal Well & Pump, \$2,500

The Board considered a proposal from Municipal Well & Pump in the amount of \$2,500 for installation of equipment to improve water level monitoring at Well No. 2.

Bautch explained that Well No. 2 currently lacks the equipment necessary to obtain accurate static and pumping water level measurements comparable to the Village's other wells.

The proposed installation will improve the accuracy of drawdown measurements and provide additional information to support water system operations and monitoring.

Motion by Lehmann, second by Danielson, to approve the Well No. 2 transducer installation from Municipal Well & Pump in the amount of \$2,500. Motion carried by voice vote.

7. 2019 Peterbilt Maintenance from Northwest Truck Service, \$4,395.71

The Board considered maintenance and repair expenses for the Village's 2019 Peterbilt, Truck No. 3, from Northwest Truck Service in the amount of \$4,395.71.

Bautch explained that the repairs included work associated with the vehicle's backup camera system, electrical wiring, two-way radio, batteries, and starter. The repairs were necessary to restore proper equipment operation and maintain the vehicle's readiness for Public Works activities.

Motion by Lehmann, second by Calkins, to approve the 2019 Peterbilt maintenance from Northwest Truck Service in the amount of \$4,395.71. Motion carried by voice vote.

8. Pump Repair from USABlueBook, \$1,673.58

The Board reviewed an agenda item regarding a proposed pump repair from USABlueBook in the amount of \$1,673.58.

Bautch clarified that the original quotation had been included on the agenda in error. Following discussions with the manufacturer, one of the pumps qualified for warranty replacement, while a second pump could be repaired for approximately \$753.

The revised arrangement would provide the Village with two operational backup pumps at a substantially reduced cost.

Following clarification, the Board determined that the original purchase request was no longer necessary.

Motion by Lehmann, second by Hudson, to dismiss the pump repair request as presented. Motion carried by voice vote.

9. Commercial Meters for Markquart RV and Holiday Inn from Metering and Technology Solutions, \$6,776

The Board considered the purchase of commercial water meters for Markquart RV and Holiday Inn from Metering and Technology Solutions in the amount of \$6,776.

Bautch explained that the purchase includes replacement commercial metering equipment, including ultrasonic meter technology intended to improve accuracy and simplify meter reading.

The new ultrasonic meter configuration will replace older compound meter equipment with a more efficient system utilizing a single register.

Motion by Calkins, second by Danielson, to approve the purchase of commercial water meters for Markquart RV and Holiday Inn from Metering and Technology Solutions in the amount of \$6,776. Motion carried by voice vote.

10. Tiny Library Request

The Board briefly discussed a resident request to install a small community library structure on private property near a Village bicycle trail.

Staff explained that the request may require review of existing Village zoning regulations and potential ordinance amendments.

The matter will be referred to the Plan Commission for further review and consideration of applicable zoning requirements.

No Board action was taken. The request will be reviewed by the Plan Commission before returning to the Village Board, if necessary.

8. Old Business

A. None

No Old Business items were presented.

9. Approval of Minutes

A. September 21, 2026 Regular Village Board Meeting Minutes

B. September 25, 2026 Special Village Board Meeting Minutes

The Board reviewed the minutes of the September 21, 2026 Regular Village Board Meeting and the September 25, 2026 Special Village Board Meeting.

Motion by Lehmann, second by Danielson, to approve the September 21, 2026 Regular Village Board Meeting minutes and the September 25, 2026 Special Village Board Meeting minutes as presented. Motion carried by voice vote.

10. Finance

A. Claims & Disbursements

The Board reviewed the October 5, 2026 Check Register in the amount of \$255,302.34, consisting of Manual Checks #3279 through #3289 and General Fund Checks #43172 through #43206.

During discussion, a question was raised regarding a discrepancy between the check register summary and the supporting information in the Board packet.

Administrator/Clerk-Treasurer Stueber explained that the discrepancy was related to reporting and date-selection issues within Caselle. Staff are working with Caselle to correct the reporting process and improve the accuracy and consistency of future financial reports.

The Board also briefly discussed the Fire District payment included in the disbursements.

Motion by Hudson, second by Danielson, to approve the October 5, 2026 Check Register in the amount of \$255,302.34. Motion carried by roll call vote.

11. Licensing

A. Operator Licenses

The Board considered the following operator license applications for Circle K, located on 120th Street:

- Brittany Mateski
- James J. Kaufman
- Cassondra Richardson
- Nevaeh B. Ferber

The applications were presented for consideration.

B. Bow Hunting Licenses

The Board reviewed bow hunting license applications for the designated hunting area near 117th Street and 50th Avenue.

The following applications were considered:

- Isaac Small: Requested a new permit beginning October 12, 2026, following expiration of his existing permit.
- Dan Konwinski: Submitted an application on September 30, 2026, with hunting dates to be coordinated based on availability.
- Michael Small: Submitted an application on October 1, 2026, requesting an additional hunting period following expiration of his existing permit on October 11, 2026.

The Board discussed the Village's established limit of five active hunting permits for the designated area and the importance of coordinating permit dates to ensure fair access for applicants.

Staff explained that existing permits must be reviewed to determine when additional hunting periods become available. The Board discussed allowing applicants to select available dates within the established 30-day permit periods.

Because the maximum number of permits had already been issued for certain dates, Michael Small's application would be contingent upon an opening becoming available.

Motion by Hudson, second by Calkins, to approve the bow hunting license applications for Isaac Small and Dan Konwinski, and to approve Michael Small's application contingent upon an available hunting period opening before the next Village Board Meeting. Motion carried by voice vote.

12. Adjournment

Motion by Hudson, seconded by Calkins, to adjourn the Regular Village Board Meeting. Motion carried by voice vote.

The meeting was adjourned at 8:25 p.m.

VILLAGE OF LAKE HALLIE

SPECIAL VILLAGE BOARD MEETING MINUTES

October 7, 2026 | 7:00 p.m.

Lake Hallie Municipal Building | 13136 30th Avenue | Lake Hallie, Wisconsin

1. Call to Order

President Gary Spilde called the Special Village Board Meeting to order at 7:00 p.m. in accordance with Chapter 19.84 of the Wisconsin Statutes.

2. Roll Call

Present: President Gary Spilde; Trustees Pete Lehmann, Tim Calkins, and Brad Hudson.

Absent: Trustee Mark Danielson.

A quorum was declared present.

3. Approval of Agenda

The Board reviewed the October 7, 2026 Special Village Board Meeting agenda as presented.

Motion by Hudson, second by Calkins, to approve the October 7, 2026 Special Village Board Meeting agenda as presented. Motion carried by voice vote.

4. Closed Session: WPPA and Lake Hallie Police Department Contract Negotiations

The Board considered convening into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of public employees over whom the governmental body has jurisdiction or exercises responsibility.

The closed session was held to discuss collective bargaining negotiations between the Village of Lake Hallie and the Wisconsin Professional Police Association (WPPA), representing the Lake Hallie Police Department.

Motion by Hudson, second by Calkins, to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for discussion of WPPA and Lake Hallie Police Department collective bargaining negotiations. Motion carried by roll call vote.

The Board entered closed session at 7:01 p.m.

The Board recessed for a caucus at 7:25 p.m. and resumed closed-session discussions at 7:39 p.m.

5. Reconvene to Open Session and Announce Action Taken

The Board considered reconvening into open session pursuant to Wis. Stat. § 19.85(2).

Motion by Calkins, second by Hudson, to reconvene into open session pursuant to Wis. Stat. § 19.85(2). Motion carried by voice vote.

Upon returning to open session, the Board announced its acceptance of the negotiated adjustments to the Collective Bargaining Agreement between the Village of Lake Hallie and the WPPA.

The agreed-upon terms included:

- **Collective Bargaining Agreement Adjustments:** Acceptance of the negotiated contractual adjustments as presented.
- **2027 Wages:** A 3.5% wage increase for calendar year 2027.
- **2028 Wages:** A 3.5% wage increase for calendar year 2028.
- **2029 Wages:** The Village and WPPA will meet in 2028 to negotiate and establish wage rates for calendar year 2029.
- **Vacation Carryover:** Establishment of a maximum annual vacation carryover of one workweek, equivalent to 42.5 hours.

The Board's action established the agreed-upon wage provisions and vacation carryover limitation as part of the negotiated Collective Bargaining Agreement adjustments.

The Board accepted the Collective Bargaining Agreement adjustments as presented, including the 2027 and 2028 wage increases, the agreement to negotiate 2029 wages in 2028, and the 42.5-hour vacation carryover limitation.

6. Adjournment

Motion by Hudson, second by Calkins, to adjourn the Special Village Board Meeting. Motion carried by voice vote.

The meeting was adjourned at 7:49 p.m.